

# Govt. Brijindra College, Faridkot.

Internal Quality Assurance Cell 2022-23


Minutes Meeting of IQAC Meeting-II


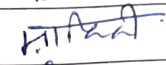
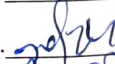
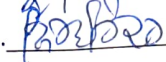
The Second meeting of IQAC for the session 2022-23 was held on 06/08/2022 regarding **DPIHE-PLAN026(4202)/3/2020- PLANNING-DPI-HIGHER EDUCATION/2022195127 ACCORDING H E -24** under the chairmanship of Dr. Parminder Singh (Principal). In this meeting the process for submission of estimate for below mentioned heads was discussed.


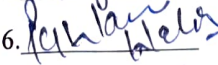
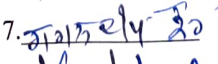
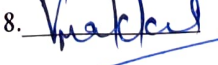
Sr. No.	Work
1	Sports Facilities
2	Provision for Sanitary Napkins for girls
3	Provision of Solar System
4	Digital Class Rooms with e-Connect
5	Internet & WIFI Cafe
6	CM Scholarship to General Category students for giving concession in University Fees
7	Career Counselling Cell
8	Vocationalization Skill Oriented Programs
9	Provision for Infrastructures in Govt. College (PWD)
10	Free Transport Facilities

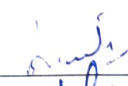
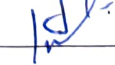
  
IQAC (Coordinator)

  
Bursar

  
Dr. Parminder Singh  
(Principal)

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## **Proceedings of the IQAC Meeting dated 05/11/2022**

A meeting of IQAC for the session 2022-23 was held on Nov 05,2022 under the chairmanship of Sh. Deepak Chopra (Principal). In this meeting the following guidelines regarding the agenda issued by DPI (Colleges) via memo no. 403663 College Education (3)/ 1422 dated 21-10-2022 that agenda of items were deliberated upon.

### **Members who attended the meeting: -**

<b>S. No.</b>	<b>Name</b>	<b>Designation</b>
1	Sh. Deepak Chopra	Principal
2	Dr. Pooja Bhalla	Senior Administrator
3	Dr. Nirverinder Kaur Sandhu	RUSA Coordinator
4	Dr. Shalini Goyal	NAAC Coordinator
5	Mrs. Paramjit Kaur	IQAC Coordinator
6	Mrs. Pawanpreet Kaur	IQAC Member
7	Dr. Gagandeep Kaur	IQAC Member
8	Dr. Shiv Shakti Singh	IQAC Member
9	Dr. Anshumati	IQAC Member
10	Mr. Naveen Jain	Alumni
11	Mr. Rajinder Singh	Data Entry Operator
12	Shubkarman Singh Gill	Student
13	Manveer Kaur	Student
14	Bhavneet Kaur	Student
15	Devyanshi Dua	Student
16	Chehak Jain	Student
17	Pranshu Muthreja	Student

<p>Dr. Shalini Goyal Presented her views on NHEQF</p>	<p>India has a comprehensive higher education system with diverse educational institutions and programs of study. Our Country needs to develop a nationally accepted and inter nationally comparable and acceptable qualification framework.</p> <ol style="list-style-type: none"> <li>1. The national higher education framework proposes to lay down an integrated national framework for different types of institutions engaged in higher education.</li> <li>2. Provide proper guidance to education providers for setting of academic standards, designing curricula, teaching learning strategies etc</li> <li>3. Help students, parents and stake holders to understand the nature and level of expected learning outcomes.</li> <li>4. To ensure public's confidence in the prospect of higher education qualifications and academic standards.</li> <li>5. Provide necessary impetus to individual's life long learning goal.</li> </ol>
<p>Dr. Anshumati presented her views on Internationalization of Education and Indian Knowledge System</p>	<p>Views on Institutional preparedness on academic research and internationalization of higher education</p> <ul style="list-style-type: none"> <li>• Focused areas of research</li> <li>• Brief information about the course of action for the research to be carried out</li> <li>• Faculty detail vis-à-vis research topic</li> <li>• Facilities required for the research to be carried out along with detail of the facilities available in institution and new facilities</li> </ul> <p>For internationalization of higher education Journals/e-journals of international repute will be required to acquaint the faculty about the recent researches at global level. Participation of faculty members in international academic events shall bring global teaching pedagogy and knowledge to the classrooms of the College.</p>



## 2. Views on Indian Knowledge System and institutional preparedness for introducing Indian Knowledge System.

For introduction of Indian Knowledge System at institution level:

Each faculty member of the institution should be essentially nominated to attend workshops about Indian Knowledge System being organised by Ministry of Education. It shall not only familiarize them with the already researched ancient Indian Knowledge but also lead them towards the ways and methods of research about it. Efforts need to be made at institution level to research about the regional ancient knowledge concepts and to publish it so that such old regional knowledge become part of Indian Knowledge System and may reach to the masses.

Dr. Shiv Shakti Singh presented his views on ABC.

### About Academic Bank of Credit

The scheme has the provisions of creating a digital infrastructure that will store the academic credits earned by the students of various higher education institutes within the country.

Students will have to manually open an account with the Academic Bank of Credit of India.

The bank will start functioning with over 290 top Indian higher education institutions participating in the academic session 2021-2022.

### Features, and Functions of Academic Bank of Credit

- The scheme will include all kinds of courses offered by the Higher Education Institutes and which are recognised by the University Grants Commission (UGC), be it a graduation course, postgraduate course, PhD courses, diploma courses, certificate courses, etc.
- It covers courses offered through any medium, be it regular classroom courses or open/distance learning courses or online courses.

	<ul style="list-style-type: none"> <li>• <u>SWAYAM</u>, NPTEL, V-Lab and such other schemes offering their courses are also eligible to avail the facilities provided by Academic Bank of Credit.</li> <li>• In general the credits earned by students will carry a validity of 7 years unless otherwise specified for that particular course; and upon the end of the validity period these credits will expire.</li> <li>• The ABC will not accept any kind of credit course document by the students but rather only from the higher education institution he/she is enrolled in. These institutes will be responsible to deposit these credits into the student's ABC account regularly.</li> </ul> <p><b>What is an academic credits?</b></p> <p>Credit means the Standard Methodology of Calculating one hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of a semester (30-15 weeks) resulting in the award of one credit; which is awarded by a higher educational institution. Credits for internship shall be one credit per one week of internship, subject to a maximum of six credits.</p>
Mrs. Pawanpreet Kaur presented her views on digital learning	<ol style="list-style-type: none"> <li>1.college should form a team which should be responsible for tie ups with industry</li> <li>2. DPI Should also be involved in this activity.</li> </ol> <p>There should be a smart class room in each department.</p> <ol style="list-style-type: none"> <li>2. Interactive gadgets should be available in each department.</li> <li>3. Training for this purpose can be given to staff members.</li> </ol>
Mrs. Paramjir Kaur presented her views on institutional road map.	<ol style="list-style-type: none"> <li>1. The Syllabus as per the guidelines of Punjabi University, Patiala must be completed.</li> <li>2. Assignments submission and mid semester tests will be conducted in the month of November.</li> <li>3. Faculty of HEI will be registered on Vidwan portal.</li> <li>4. Students of HEI will be registered on <a href="http://www.abc.gov.in">www.abc.gov.in</a>.</li> <li>5. Days of National and International will be celebrated.</li> <li>6. Generator, Computers, Printers, Audio Podium will be bought under RUSA.</li> </ol>

Signature of IQAC Coordinator

Principal

# Govt. Brijindra College, Faridkot.

Internal Quality Assurance Cell 2022-23


Mhutes Meeting of IQAC Meeting-II


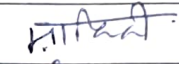
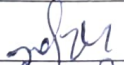
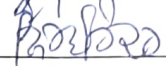
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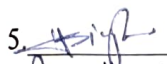
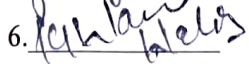
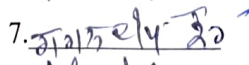

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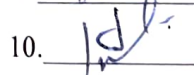
  
IQAC (Coordinator)

  
Bursar

  
Dr. Parminder Singh  
(Principal)

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# Govt. Brijindra College, Faridkot.

*Internal Quality Assurance Cell 2022-23*

## Minutes Meeting of IQAC Meeting

A meeting of IQAC for the session 2022-23 was held on 27/10/2022 under the chairmanship of Sh. Deepak Chopra (Principal). In this meeting the guidelines issued by DPI (Colleges) via memo no. 401254 College Education (3)/ 2022272886 dated 17-10-2022 were deliberated upon to ensure the uploading of Annual Quality Assurance Report (AQAR) for the session 2021-2022.

  
IQAC (Coordinator)

  
Sh. Deepak Chopra  
(Principal)

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7. गुरुदास
8. विमलमीत

9. गुरुदास
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# Govt. Brijindra College, Faridkot.

Internal Quality Assurance Cell 2022-23

## Minutes Meeting of IQAC Meeting







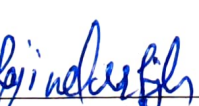
A meeting of IQAC for the session 2022-23 was held on Jan 09, 2022 under the chairmanship of Dr. Pooja Bhalla (Officiating Principal). In this meeting the following agenda was discussed as per the guidelines issued by DPI (Colleges) via memo no. 403663 College Education (3)/ 1422 dated 21-10-2022. The following issues were deliberated upon.

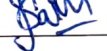
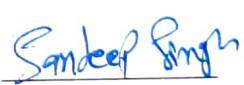
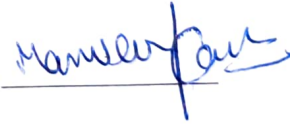
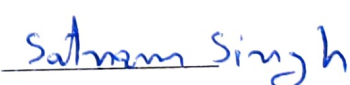
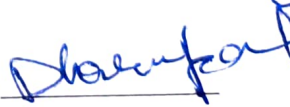
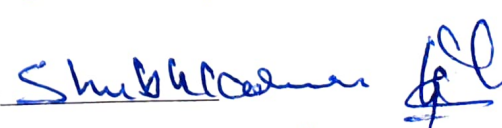

### **The IQAC discussed and approved the following: -**

- Launch a Campaign to registered Students on Academic Bank of Credits platform from Jan 9<sup>th</sup> 2023 to Jan 15<sup>th</sup> 2023 as directed by DPI (C), Govt. of Punjab by Exam Branch of the College.
- Celebration of National Youth Day (Swami Vivekanand Jayanti) on 12/01/2023 by N.S.S. Units of the College.
- Celebration of National Prakaram Divas (Neta ji Subash Chander Jayanti) on 23/01/2023 by N.S.S. Units of the College.
- Celebration of National Voter Day on 25/01/2023 and Republic Day 26/01/2023 by Sweep.
- Participation of students in Video Competition on small business management and rural tourism in collaboration with MGNCRE, New Delhi.
- Preparation of Time Table for Even Semester by Time Table Committee.
- The Conduct of Remaining Final Exams of odd Semesters Punjabi University, Patiala.
- Evaluation of Answer sheets of final semester examination conducted by Punjabi University, Patiala.

  
IQAC (Coordinator)

  
Principal

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# **Govt. Brijindra College, Faridkot.**

*Internal Quality Assurance Cell 2022-23*

## **Minutes Meeting of IQAC Meeting**


A meeting of IQAC for the session 2022-23 was held on March 04<sup>th</sup>, 2023 under the chairmanship of Sh. Deepak Chopra (Principal). In this meeting the following agenda was discussed as per the guidelines issued by DPI (Colleges) via memo no. 403663 College Education (3)/ 1422 dated 21-10-2022. The following issues were deliberated upon.

### **The IQAC discussed and approved the following: -**

- To conduct the regular classes for even semester.
- Research and Innovation Committee to collect research papers published during the current session from the teaching staff.
- All teaching staff to activate their VIDWAN ID immediately.
- To register the remaining students on Academic Bank of Credits platform as directed by DPI (C), Govt. of Punjab by Exam Branch of the College.
- To prepare and submit final SSR and to fill IIQA form.
- To conduct training of teaching and non-teaching staff of college software as well as DGR Admission Portal for the upcoming admissions.
- To conduct Industrial Trips and Seminars by the career guidance cell to utilize the grant received from Govt. of Punjab.
- To take appropriate measures to get N.C.C. Unit back.
- To construct digital class rooms with the grant received from the Govt. of Punjab.
- To celebrate the International Women's day on March 8<sup>th</sup>, 2023.
- To celebrate World Pi Day by Department of Mathematics on March 14<sup>th</sup>, 2023.
- To celebrate World Consumer Rights day by Department of Commerce on March 15<sup>th</sup>, 2023.
- To celebrate World Poetry Day by Department of English/Punjabi/ Hindi on March 21<sup>st</sup>, 2023.
- To celebrate World Forestry Day by Department of Geography on March 21<sup>st</sup>, 2023.
- To conduct Alumni, meet on second Saturday of March as directed by DPI (C).
- To buy books for competitive exams.

- To apply for National Institutional Sustainability Rankings 2022-2023 in collaboration with Mahatma Gandhi National Council of Rural Education.
- To Prepare HUMAN VALUES AND PROFESSIONAL ETHICS CODE BOOKLET.
- To conduct workshops on Intellectual property rights.
- To motivate the students for Internship with Post Payment Bank.
- To motivate students to organize Shri Akhund Path sahib.
- Evaluation of Answer sheets of final semester examination conducted by Punjabi University, Patiala.
- To motivate students to take part in Rozgar Mela organized by DBEE.

  
IQAC (Coordinator)

  
Sh. Deepak Chopra  
(Principal)

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2. Shu

3. Arumahi

4. G. gandeep

5. Pawan Kalia

6. Arshdeep

7. Kajinder Singh

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9. Deepanshi

10. Manu

11. Rinkle Bajapati

12. Gam

13. Bhaneet Kaur

14. Shubhcarman Gill

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# **Govt. Brijindra College, Faridkot.**

*Internal Quality Assurance Cell 2022-23*

## **Minutes Meeting of IQAC Meeting**

A meeting of IQAC for the session 2022-23 was held on April 1st, 2023 under the chairmanship of Dr. Pooja Bhalla (Officiating Principal). In this meeting the following agenda was discussed as per the guidelines issued by DPI (Colleges) via memo no. 403663 College Education (3)/ 1422 dated 21-10-2022. The following issues were deliberated upon.

### **The IQAC discussed and approved the following: -**

- To conduct the regular classes for even semester.
- To Conduct Mid-Semester Tests for even Semesters.
- Research and Innovation Cell to collect research papers published during the current session from the teaching staff.
- To register the remaining students on Academic Bank of Credits platform as directed by DPI (C), Govt. of Punjab.
- To prepare and submit final SSR and to fill IIQA form.
- To get internal assessment of the students filled on Punjabi University's Portal.
- To conduct training of teaching and non-teaching staff to use college software as well as DGR Admission Portal for the upcoming admissions.
- To take appropriate steps to get N.C.C. Unit back.
- To organized programmes under Y-20.
- To motivate the students to participate in various University, State and National level games.
- To organize programmes in collaboration with Nehru Yuva Kendra.
- To organize placement camps by Career Guidance and Placement Cell.
- To organize various programmes by Sureele- Fankaar .
- To celebrate World Earth Day on April 22<sup>nd</sup> 2023 by Geography Department.
- To celebrate World English Language Day by Department of English on April 23<sup>rd</sup>, 2023.
- To celebrate Vaisakhi/ Khalsa Sirjana Divas by Guru Gobind Singh Study Circle on April 13<sup>th</sup>, 2023.
- To celebrate Birth Anniversary of Baba Sahib Bhim Rao Ambedkar by Department of Political Science on April 14<sup>th</sup>, 2023.

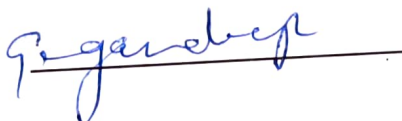


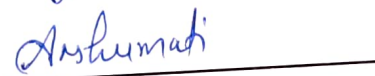
- To Prepare HUMAN VALUES AND PROFESSIONAL ETHICS CODE BOOKLET.
- To conduct workshops on Intellectual property rights.
- To motivate the students for Internship with Indian Post Payment Bank.
- To Organize a Seminar by Career Counselling and Placement Cell to Motivate Students to Join Indian Army.
- To Organize a Seminar to Motivate Students to take up online courses related to Communication Skills, Project Management, Leadership, Entrepreneurship by Career Counselling and Placement Cell.

  
IQAC (Coordinator)

**Dr. Pooja Bhalla**  
(Officiating Principal)

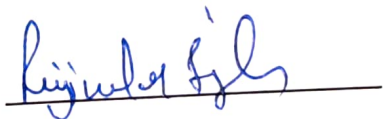








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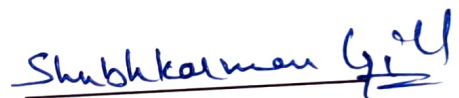
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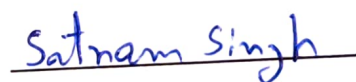
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*Internal Quality Assurance Cell 2022-23*


## Minutes Meeting of IQAC Meeting


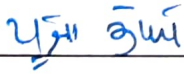
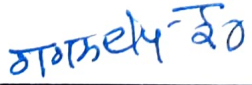
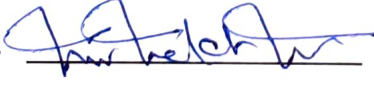
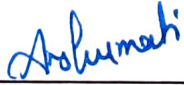
A meeting of IQAC for the session 2022-23 was held on May 6<sup>th</sup>, 2023 under the chairmanship of Prof. Hartej Kaur (Principal). In this meeting the following agenda was discussed as per the guidelines issued by DPI (Colleges) via memo no. 403663 College Education (3)/ 1422 dated 21-10-2022. The following issues were deliberated upon.


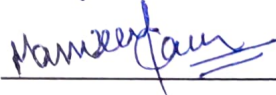

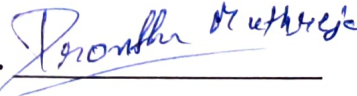
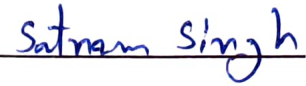

### **The IQAC discussed and approved the following: -**

1. Final Examination (Theory/ Practical) of Even Semester to be conducted as per Punjabi University, Patiala Examination Schedule.
2. To Prepare Prospectus for the Session 2023-24.
3. To Celebrate International Red Cross Day by displaying students' entries on wall magazine.
4. To make necessary preparation for the admission for the academic session 2023-24.
5. To ensure routine maintenance of the physical infrastructure of the college.
6. To Organize Path Shri Sukhmani Sahib on 15/05/2023.
7. To Organize a poetic competition by department of Punjabi.
8. To Celebrate International year of Millets by Shikra Eco club under the guidelines issued by Ministry of Environment, forest and climate change Govt. of India.

  
IQAC (Coordinator)

  
Prof. Hartej Kaur  
(Principal)

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# **Govt. Brijindra College, Faridkot**

*Internal Quality Assurance Cell 2023-24*

## **Minutes Meeting of IQAC Meeting**

A meeting of IQAC for the session 2023-24 was held on Oct 6<sup>th</sup>, 2023 under the chairmanship of Dr. Pooja Bhalla (Officiating Principal) as per the guidelines issued by DPI (Colleges) via memo no. 403663 College Education (3)/ 1422 dated 21-10-2022. In this meeting the following agenda was discussed and deliberated upon.

### **The IQAC discussed and approved the following: -**

- To conduct regular classes of odd semesters of session 2023-24.
- To arrange for the whitewash of the college building.
- To prepare SSR for the upcoming NAAC Inspection.
- To Conduct various programmes of SUR- ANGAN.
- To motivate the students to take part in Youth Festival Bathinda- Faridkot Zone 2023 by Punjabi University, Patiala.
- To Conduct Class Tests in 2<sup>nd</sup> week of October.
- To Conduct Mid Semester Tests in the last week of October.
- To Collect data for AQAR for the session 2022-23.
- New Hall on RUSA Block with expenditure of 814132 to be completed.
- To begin vocational and skill development courses as directed by DPI (C) Punjab, Chandigarh.
- To motivate the students to participate in the Kand Pattrika by Guru Gobind Singh Study Circle.
- To motivate the students to participate in Natik Sikhiya Exam in the Month of October.
- To Conduct Various activities of NSS as per directions issued by Punjabi University, Patiala and DPI (C) Punjab, Chandigarh.
- To Conduct Various Seminars/ Industries Visits/ Workshops/ Extension Lectures under the Scheme of Career Counselling of Government Colleges, Punjab.
- To Conduct English for Work Programme as directed by DPI (C) Punjab, Collaboration British Council.




- To Conduct Various Tournaments and sports activities by Physical Education Department.
- To Organize the Virasati Mela by Department of Punjabi on Oct. 11<sup>th</sup> 2023.
- To Organize Amrit Kalash Yatra as directed by Punjabi University, Patiala by NSS.
- To make arrangements to begin various Skill Development Courses.
- To Celebrate International Girl Child Day on October 11<sup>th</sup>, 2023.
- To Celebrate World Food Day on October 16<sup>th</sup>, 2023 by Agricultural Dept. / Botany Dept.
- To Celebrate National Unity Day on Oct 31<sup>st</sup> 2023.

### The Following Members Attended the Meeting

S. NO.	Name	Designation	Signature
1	Sh. Rajesh Kumar	Chairperson	
2	Dr. Pooja Bhalla	Senior Administrator Officer	ਪ੍ਰੀਤੀ ਤੇਜੀ
3	Dr. Nirverinder Kaur Sandhu	RUSA Coordinator	ਪ੍ਰੀਤੀ ਤੇਜੀ 7/10/2023
4	Dr. Shalini Goyal	Senior Administrator Officer	ਸ਼ਾਲਿਨੀ ਗੋਯਲ
5	Mrs. Paramjit Kaur	IQAC Coordinator	ਪਰਮਜੀਤ ਕੌਰ
6	Dr. Anshumati	Member IQAC	
7	Dr. Gagandeep Kaur	Member IQAC	
8	Mrs. Pawanpreet Kaur	Member IQAC	Pawanpreet Kaur
9	Dr. Shiv Shakti Singh	Member IQAC	ਸ਼ਿਵ ਸ਼ਕਤੀ ਸਿੰਘ
10	Mrs. Ramandeep Kaur	Member IQAC	
11	Mr. Naveen Jain	Alumni	Naveen Jain
12	Sh. Parveen Kala	Nominee from local Society	
13	Mr. Smile Mittal	Director Tech Naitra, Mohali	
14	Sh. Iqbal Singh	Non-Teaching	Iqbal Singh
15	Mr. Rajinder Singh	Data Entry Operator	Rajinder Singh
16	Geeta Kaur	Student- MA Punjabi	ਗੀਤਾ ਕੌਰ
17	Nancy	Student-MA English	
18	Gurleen Singh		Gurleen Singh
19	Harpreet Kaur	Student- MA Economics	
20	Rakshanda	Student-M.Sc. Chemistry	

21	Harshdeep Kaur	Student- B.Com	Harshdeep Kaur.
22	Jatin Sethi	Student- B. Sc. (N.M.)	Jatin
23	Gurjeet Singh	Student- BA (Sem3)	
24	Amanpreet Kaur	Student-BA(Sem5)	
25	Jahnvi	Student- B.Sc. (Med.)	Jahnvi Saini.
26	Ishika	Student-BCA	

  
IQAC (Coordinator)

  
Dr. Pooja Bhalla  
( Officiating Principal)

# **Govt. Brijindra College, Faridkot**

*Internal Quality Assurance Cell 2023-24*

## **Minutes Meeting of IQAC Meeting**

A meeting of IQAC for the session 2023-24 was held on Sep 2<sup>nd</sup>, 2023 under the chairmanship of Prof. Rajesh Kumar (Principal). In this meeting the following agenda was discussed as per the guidelines issued by DPI (Colleges) via memo no. 403663 College Education (3)/ 1422 dated 21-10-2022. The following issues were deliberated upon.

**The IQAC discussed and approved the following: -**

- To conduct regular classes of odd semesters of session 2023-24.
- To arrange for the whitewash of the college building.
- To prepare SSR for the upcoming NAAC Inspection.
- To Conduct various programmes of SUR- ANGAN.
- To motivate the students to take part in various sports and cultural activities.
- To Collect data for AQAR for the session 2022-23.
- New Hall on RUSA Block with expenditure of 814132 to be completed.
- To Celebrate Teachers Day on 05/09/2023 and Hindi Divas on 14/09/2023.
- To Organize Blood donation Camp and Book Fair on Baba Farid Aagman Purab 2023.
- To begin vocational and skill development courses as directed by DPI (C) Punjab, Chandigarh.



- To make necessary arrangements for zonal youth festival Oct, 2023 to be held at Bathinda Law College, Bathinda.
- To motivate the students to participate in the Kand Pattrika by Guru Gobind Singh Study Circle.
- To Complete the enrolments of NSS volunteers as guided by Punjabi University, Patiala.

  
IQAC (Coordinator)

  
Prof. Rajesh Kumar  
(Principal)

1. ਰਜਿਸਟਰੇਸ਼ਨ

2. ਪ੍ਰੋਫੈਸਰ 2/9/2023

3. ਗੋਪਬੰਦੁ 4/9/23

4. ਪਾਨੀਪਤ

5. ਮਾਨਵ

6.

7. ਅਨੁਮਤੀ

8. ਅਨੁਮਤੀ

9. ਗੁਰੂ

10. Rakshanda

11. ਰੀਤ ਰੀਤ

12. Ishika Garg

10. Jahvi Jain

13. Ritesh

14. Rajinder Singh

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